



August 21, 2017

I am excited to send out this year's Mini Grant Applications. As in the past years, we will be awarding two teachers in the Waterford, Lake Orion, Utica and Oxford school districts with a Mini Grant in the amount of \$500. These grants were created to assist teachers in providing new and creative classroom tools, lessons or class projects that would not be funded by their regular classroom budgets.

Lakes Community Credit Union is a nonprofit, full service financial institution that is proud to take an active role in our outstanding communities. Education is paramount at Lakes and this is why we created a Mini Grant Program as well as student scholarship opportunities for the students in our communities.

Please share the Mini Grant applications with your staff. The application process was designed to be quick and easy and our goal is to reward their efforts, not cause them unnecessary work.

If you would like the application emailed to you or your secretarial staff, please contact me at 248.814.4000 ext. 4060 or email a request to [jeb@lakescommunitycu.org](mailto:jeb@lakescommunitycu.org). I would be glad to send it right over!

Sincerely,

Jim Boehler  
Marketing Specialist

**Lakes Community Credit Union  
Learning Creates Community Understanding  
2017-2018 Mini Grant**

Thank you for your interest in Lakes Community Credit Union's "Learning Creates Community Understanding" Mini Grant Program.

For the 2017-2018 school year, Lakes Community Credit Union will award 2 mini grant of \$500 each to assist teachers in providing an innovative educational experience to their students.

All applications must be returned to the Mini Grant Committee at Lakes Community Credit Union, 350 N. Park Blvd., PO Box 99, Lake Orion MI 48361, by 5:30p.m. Friday, December 29, 2017. The Committee will render their decision by Friday, January 26, 2018, and notify the recipients by mail. The decision of the Committee will be final.

Applicants Name: \_\_\_\_\_ Position \_\_\_\_\_

School: \_\_\_\_\_ Principal \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ District: \_\_\_\_\_

Project Title: \_\_\_\_\_

Number of Students Involved: \_\_\_\_\_ Grade Level(s) Involved: \_\_\_\_\_

Please answer the following questions with double spaced text (no smaller than 12 point) on the front of two separate sheets of paper. Please include your name, project name and school name on all sheets submitted. Please include full address of school including zip code.

**LEARNING: What are your objectives concerning your project? What will your students learn?**

**CREATIVITY: How is your project new and innovative?**

**COST: How will the grant be used to carry out your project? (Please include an itemized budget)**

**UNDERSTANDING: How will your project create a better understanding of your curriculum?**

Allowable Expenses: The grant will provide funds for materials, equipment, and other resources necessary to carry out a project that would otherwise not be covered by the school budget. Field trips, food, capital, equipment and outside speakers will be considered for funding only if they are integral to a proposed classroom activity. Funds will not be allocated to pay teachers and/or substitutes for staff development/training.

If I am one of the mini grant recipients, I understand that I have until June 1, 2018 to claim my check. If I do not claim my check by June 1, 2018 it will remain the property of Lakes Community Credit Union's "Learning Creates Community Understanding" Mini Grant Program. I give Lakes Community Credit Union permission to disclose my name and school name, as well as feature a story and likeness (photograph) in their newsletter and in other local area newspaper articles about the Mini Grant Program and its recipients. To the best of my knowledge the project proposed conforms to State standards of educational relevance. I agree to conduct my project in a safe and orderly manner and hold Lakes Community Credit Union free of and harmless from all claims, demands, liabilities, suits, casts and expenses arising out of or in the course of my participation in this project.

Applicants Signature: \_\_\_\_\_

As Principal of \_\_\_\_\_ School I have reviewed the above listed proposed project. I believe this will enhance the students' classroom curriculum and therefore offer my approval.

Principal's Signature: \_\_\_\_\_